

Minutes of a meeting of Arthuret Parish Council held on Monday 11th September 2017 at 7.00p.m.in the Council Centre

DRAFT

- Present** Cllrs Sir JFS Graham, G Routledge, M Gunson, C Adams, S Elliott and M Gourley
County Cllr V Tarbitt, City Cllrs R Bloxham and J Mallinson
- Apologies Minute No 34** Apologies and reason for absence received from Cllrs S Winthrop and M Gardner
- Declaration of Interest Minute No 35** Declaration of interest -
Cllr M Gunson- Allotments
District Cllr RB - all Planning on the agenda
- Minutes of 3rd July Minute No 36** The minutes of the meeting held on the 3rd July were agreed and signed by the chairman as a correct record.
- Minutes of 10th July Minute No 37** With an amendment to minute no 27 to read "at all times" The minutes of the meeting held on 10th July were agreed and signed by the chairman as a correct record.
- Members of public Minute No 38** No members of the public were present.
On behalf of residents the following were raised.
1. Arthuret Road footpath to church in need of cutting back, single file access only.
2. Large amounts of wood being stored at the lay-by at the entrance to Longtown on the A7.
- Police update Minute No 39** No police in attendance, no newsletter was received.
- County and City Cllrs report Minute No 40** City Cllr J Mallinson gave information on appealing against the business rates charged for the changing rooms. N option to pay for Council Rooms, currently nil charge in exchange for changing rooms was an option to lower the annual charge. No decision taken, clerk to get further information. Noted this has been raised by the clerk through the City Council in 2016.
County Cllr V Tarbitt gave the following update
- The Speed Indicator Devise (SID) has been reinstated in Longtown for a further month.
 - Following the closure of the MUGA by William Howard Trust, Cllr Tarbitt was working with CCC Economic Development to check the legal position regarding the asset transfer of the MUGA to the Primary School with the provision for out of school hours and holiday use.

- CCC Highways Traffic manager has confirmed that when the bus shelter is reinstated, following the transportation of the wind turbines, it will be positioned with a slight adjustment, not to encroach the archway access to enable resident parking. City Cllr R Bloxham asked whether permission to shorten the bus park needed to be given through an Order from Secretary of State. Clarity needed on this point.

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Representatives on other bodies
Minute No 41

Management Committee Board of Trustees

Cllr G Routledge reported

- Trustees and Events committee meetings planned.
- Gave a brief update on how The Peoples Project was progressing.

Allotment Committee

Cllr M Gunson and M Gourley reported from the allotment committee meeting a number of ongoing problems still need to be addressed.

- As only 1 tender was received to supply and fit the outer gates it was agreed this would go out again with 2 individuals expressing an interest in supplying a quote.
- Requested the council agree to change in rule 17 Terms and Conditions to read "it may be allowed with approval of the Parish Council or Allotment Committee to transfer to another allotment.
- Asked the council to consider how to address the problem of letters going out to allotment holders and being ignored. No decision taken.
- Cllr G Routledge proposed a meeting be arranged to address the issues raised and a site visit to the allotments by councillors. This was agreed. Date to be confirmed.

Partnership meeting
Minute No 42

The next meeting arranged for 12th September

Changing Room issues
Minute No 43

Councillors were informed the changing rooms boiler and electrical switch adjacent to were in need of urgent work as a problem had been identified with the wiring. Contractor aware of the issue, to date no progress. Agreed the changing rooms would be closed until the problem is resolved. Clerk to correspond with the contractor and address the issue as a priority.

Notice of conclusion of Audit
Minute No 44

The Annual Return and certificate for the audit to the year ended 31st March 2017 was presented to, approved and accepted, by the council. Noted 1 issue had been raised. As the council approved the 2016 accounts after the commencement of the inspection period, the council should have answered question 4 as No, this had been raised by auditor and amended prior to audit opinion given.

Hallburn Windfarm
Minute No 45

An update was given from the Hallburn Wind Farm meeting held on the 31st August.

The delivery schedule, date of the trial delivery and agreement the school would be involved in the notification of transport arrangements to

residents.

Fire service to be added to the communications plan.

Agreed a temporary bus shelter would be installed close to the existing one to be removed.

REG provided with the tree survey and contact details for D Hammond to liaise with him on the replacement trees.

Next newsletter due when delivery transport plans have been finalised in advance of the trial run.

**Data Protection
Minute no. 46**

The clerk gave information on the significant change in Data protection law that will come into effect on 2nd May 2018. NALC briefing guidelines were available. Clerk to update the council as progress is made.

**Summer Splash
Minute No 47**

The Summer Splash event held in July at the parish fields had been a success with 167 young people attending.

**Festive activities
Minute No 48**

A grant application for £3,327 had been submitted to Hallburn Wind Farm Community Fund to enhance festive light displays.

The notes of the Christmas Lights Working Group meeting held on 4th July were circulated to all in attendance.

**Play areas
Minute No 49**

There had been vandalism to the climber/slide at the riverside play area. Temporary repairs carried out. A grant application had been submitted to the Beckburn Wind Farm community fund to replace this. A new cradle swing had been purchased to replace the existing broken one, Resident of Eskbank had complained regarding the location of the park and ongoing anti-social behaviour. Complaints received regarding the play area at Raefield, noted, until transfer to parish council is finalised this park remains the responsibility of Riverside.

**Cumbria Mineral
and Waste Local
Plan Minute No 50**

Notification received from Cumbria County Council that the Cumbria Minerals and Waste Local Plan was submitted for independent examination on 9 September 2016. The inspectors report is now available to view on CCC website, information made available to all in attendance. It is expected it will be formally adopted on 19th October.

CCTV Minute No 51

A discussion document prepared by Cllr M Gourley to consider whether or not the parish council agreed to progress looking at getting CCTV reinstated in Longtown was discussed. It was agreed to discuss further as an agenda item for Octobers meeting, Cllr Gourley to get further information from providers to enable a decision to be taken. Suggested funding streams to apply to if the project went ahead were discussed.

Planning

DECISION

Appn Ref 17/0419

Replacement of steel steps with stone steps (LBC) Netherby Hall
Longtown Grant permission

Appn Ref 17/0446 and Appn Ref 17/0447

Proposed installation of 2no. Retractable awnings and 2no. None

illuminated fascia signs. Sycamore Tree café 40-42 Bridge Street
 Longtown Grant permission
 Appn Ref 17/0422
 Revised access track to turbine no.3 Land at Hallburn Farm, Longtown.
 Grant permission

Correspondence
Minute No 52

1. Thank you letter received from Longtown Horticultural Society for the grant for the prizes for Best Allotments at the Annual Flower Show.
2. Letter from Longtown and Brampton Rotary Club with information about their End Polio Now, Rotary Crocus Project. It was agreed to support their proposal to plant some of the crocuses they have ordered in Longtown. These would be planted in the autumn in the flower bed outside the Community Centre at each side of the plot. Clerk to confirm agreement with the Rotary Club.
3. Notice of Traffic Order from Cumbria County Council (temporary prohibition of through traffic) A689 Carlisle to Brampton from the junction with B6264 Linstock roundabout and A6071 Brampton to Longtown from its junction with the C1046 Carlisle Road Brampton extending in a north westerly direction to its junction with English Street Longtown for 7 weeks between 1900 hours and 0600 hours commencing 10th September.
4. CALC circular for September circulated to all in attendance.
5. Carlisle City Council "Keeping Carlisle Clean" information received.
6. Thank you letters from the following for grants received from the £5,000 Beck Burn Wind Farm Community pot allocated to parish councils. Easton Village Hall Committee, W.I., M. Kettrick, Longtown Brownies.
7. For information - West North and East Cumbria Health and Care Partnership. Multi million pound investment in health services.

Payment of accounts as itemised authorised for payment.

Accounts

Cheque	Rec	Paid to	
704552	31	R Highmore Council Rooms cleaner	68.33
704553	32	D Beatty Riverside cleaning, play area Lochinvar Close	352.00
704554		K Johnson clerk salary	1,935.41
704555		Inland Revenue	824.50
704556	33	C Adams mileage claimed	
704557		Petty cash	100.00
704558	34	S Nicholson grasscutting TENDER	240.00
704559	35	Eon electric bill Council Rooms	192.70
704560	36	Eon electric bill Moot Hall	91.55
704561	37	Décor Property Services decorate Council Rooms	2,355.60
		September	
704562		Inland Revenue	713.95
704563		K Johnson clerk salary	1,844.95
704564		D Beattie riverside, playing field, Changing rooms cleaning	412.00

704565		R Highmore Cleaner Council Rooms	68.33
704566	38	S Nicholson grass cutting TENDER	240.00
704567	39	K Murchison supply and plant tree Bobbin Mill garden	96.00
704568	40	BDO LLP Audit fee	396.00
704569	41	M Gourley reimburse changing room req and mileage claimed	43.76