

Minutes of a virtual meeting of the Finance Committee of Arthuret Parish Council held on 19th October 2020 at 7.00pm.

DRAFT

Present

Cllrs Sir JFS Graham, G Routledge, M Gunson, C Adams L Mason, S Elliott, K Johnstone and R Graham

**Apologies
Minute No 621**

Apologies and reasons for absence were received from Cllrs C Johannsen, P Illsley and M Gardner

**Declaration of
interest
Minute No 622**

.There was no declarations of interest made by councillors.

**Beck Burn
Community Pot.
Minute No 623**

Approved to give a grant of £60 to Longtown Flower Show for the Best kept allotment prizes.

It was noted there was £1,393 remaining from the annual allocation received in June 2020.

An enquiry was received from a resident for funding towards a prescription shield to enable their child to play football a sport of a team safely. No decision was taken on this.

**Insurance
Minute No 624**

Noted the parish council were tied in the final year of a 3 year agreement with the current providers, Zurich Municipal.

The current insurance arrangements were reviewed and considered adequate.

**Internal control and
review of risk
assessment Minute
No 625**

The risk assessment documentation was considered and reviewed.

Following discussion councillors agreed the documentation displayed an effective measure of internal control.

**Salaries and wages
Minute No 626**

The clerk is paid on the National Joint Council for Local Government Services (NJC) guidelines. Current pay scale SCP 26. Allowing for the estimated national incremental salary increase of 2% and salary increase to SPC 27 provision was made for a figure of £846.62 per annum. An increase in the clerk's pension and employer NIC was also amended.

The Council Rooms cleaner is paid at The National Living Wage (NLW) OF £8.72 hourly.

Tenders

Minute No 627

GRASSCUTTING

S Nicholson £1,440.00

No further tenders were received, agreed to accept S Nicholson tender.

PLANTING OUT, WATERING, MAINTENANCE OF FLOWER BEDS, HANGING BASKETS AND TUBS

K Murchison £2,600, No further tenders were received, agreed to accept K Murchison tender.

PLAYING FIELD LOCHINVAR SCHOOL SITE

Longtown FC £1,300 awarded the contract. There were no other tenders received.

SPRAYING AND GRASSCUTTING UNDER SEATS

There were no tenders received for the works. Agreed to allocate £500 to the budget and seek further routes for the works

TREES

K Murchison £1,600.00

No further tenders were received, agreed to accept K Murchison tender.

It was agreed all works be more closely monitored to enable any issues being addressed.

Hire charges

Minute No 628

Agreed that Council Room hire charge of £10 per hour for local community groups and £12 for businesses hire remains unchanged. The changing room and playing field hire by the football teams, paid on an annual basis of £1,100, remain unchanged.

Freedom of Information Act

Minute No 629

It was agreed to Adopt the Freedom of Information Act (an annual requirement for audit regulations)

Projects outstanding

Minute No 630

The following projects were outstanding with funding in place to complete.

1. Section 106 funding from Gleeson Homes in the region of £80,000.00 currently held by Carlisle City Council was delayed due to Covid 19, community consultation to be carried at the earliest convenience.
2. Installation of the Speed indication Devices was delayed due to Cumbria County Highways stipulations and not agreeing to support the installation of 2 at entrances to the town on the A7.
3. The clerk confirmed the commemorative seats WW1 and ww2 were awaiting delivery.

New Projects

Minute No 631

Following discussion it was recommended the following projects be considered to take forward in 2021/22, subject to grants bids.

- .Refurbishment of the Council Rooms, painting exterior, address the plumbing and consider a programme of improvements to put together a grant bid to Grantscape, Hallburn Wind Farm.
- Purchase a flagpole to erect outside the Council Rooms.
- Repairs to the clock. It was considered prudent to ask an electrician to check the works to ensure the existing problems could not be remedied in the first instance.
- To purchase an outdoor seat.
- Extension to the footpath at the riverside, Dollies Brae. It was also suggested that all footpaths in the parish could be cleared/enhanced.
- Plant out the flowerbed at the island on the A7, there was a possibility this work would be undertaken by Brampton and Longtown Rotary Club.
- Although a long term wish, it was agreed to keep in mind the proposal to erect a Market Cross in the town, a resident had offered to help if this project were to progress.

Bank Balances
September 2020
Minute No 632

Total of all bank accounts as of 25th September 2020 reconciled to the accounts was £73,177.67

Anticipated income
to 31st March 2021
Minute No 633

Anticipated income to March 31st 2021 is £11,870 as itemised on the Financial Draft.

Estimated
expenditure to 31st
March 2021
Minute No 634

Estimated expenditure to March 31st 2021 was £64,593.00 as itemised on the Financial Draft.

Anticipated income
to 31st March
2022.
Minute No 635

Anticipated income to March 31st 2022 was £107,820 as itemised on the Financial Draft.

Recommended
expenditure to 31st
March 2022.
Minute No 636

Recommended expenditure to March 31st 2022 was £167,080 as itemised on the Financial Draft.

Recommended
Precept.
Minute No 637

It was agreed unanimously to recommend the Parish Precept for 2021/22 be agreed at £59,121.00 and 8% increase.

