

MINUTES OF A MEETING OF ARTHURET PARISH COUNCIL HELD ON MONDAY
4th APRIL 2022 AT 7.00 p.m. AT THE COUNCIL ROOMS

<u>Present</u>	Cllrs. Sir JFS Graham (Chair), G Routledge (Vice Chair) M Gunson, K Johnston, L Mason, C Johanssen, and City Cllr. J Mallinson
<u>Apologies Minute No 202</u>	Apologies and reasons for absence were received from Cllrs. R Graham and P Ilsley.
<u>J Hendry C.C.C. Minute No 203</u>	<p>The Chairman introduced and welcomed J Hendry, Community Development Officer, CCC, attending to share information on grant funding available to apply to for community events to commemorate the Queens Platinum Jubilee,</p> <ul style="list-style-type: none"> • A preliminary informal chat had taken place with Cllrs H Routledge and C Johanssen in which Cllr GR had suggested it would be beneficial to attend the Council meeting. • The deadline to apply for grants was 4th May with the Panel taking a decision on 18th May, a tight deadline. • JH was confident that most groups applying would receive £500, with a multi aspect maximum of £1,000 although more may be available as the Council Members Pot may also be able to help. • Groups not constituted were not eligible. For this reason J.H. Asked that the parish council consider submitting a bid for Longtown Football Club on the understanding they completed all paperwork with the council forwarding the application to CCC. • City Cllr J Mallinson asked if all parish councils were eligible, the answer was no. • It was confirmed the Community Centre would be closed the weekend of the Jubilee celebrations, Cllr L Mason suggested an Open Day for all ages would have been the best way to celebrate. • Following consideration Councillors agreed to submit a bid for £ 500 to host a Senior citizens afternoon tea to be held at either the Community Centre or the Social Club. It was also agreed to support the Football Club subject to their submission of the application form to forward to CCC. • Agreed to encourage the Social Club to submit a bid. • Cllr G Routledge proposed the parish council pay for the entertainment/music for the Afternoon Tea out with the CCC grant application from the Beckburn Windfarm Community Pot, this was agreed.
<u>Declaration of Interest Minute No 204</u>	Cllr M Gunson allotments.
<u>Members of the public</u>	There were no members of the public in attendance.

<u>Minute No 205</u>		
<u>Police matters</u> <u>Minute No 206</u>		No police were in attendance, no update had been received. Concern raised regarding the recent spate of damage to cars and lack of a police presence in Longtown.
<u>County and City Cllrs report</u> <u>Minute No 207</u>		City Cllr. J Mallinson circulated copies of a report giving an update on the Borderlands Place Programme to all in attendance. He also confirmed there was no progress in plans to install electric car chargers in the town.
<u>Representatives on other bodies</u> <u>Minute No 208</u>		<p><u>Community Centre Management Committee</u> Cllr Sir JFS Graham reported CAP Funding had been agreed to fund 11-13 years sessions 3 times a week and it was hopeful a youth worker would be appointed. Cllr M Gunsons concern that events were not very well publicised noted.</p> <p><u>Allotment Committee</u> Cllr. M Gunson gave the following update.</p> <ul style="list-style-type: none"> • There had been 2 Allotment Committee meetings held on site regarding preparing vacant plots for letting. 1 annual rent was outstanding. It was agreed a meeting to be held on 20th April to address a number of issues. <p><u>CAP Initiative</u> The next meeting would be held on 13th May online. Next meeting</p> <p><u>Foodbank</u> The clerk gave a brief update, following contact from residents that the Food Bank continues to be active. Following Longtown Primary School setting up a foodbank there were now 2 in Longtown, all parents had been notified by the school.</p>
<u>Minutes of 7th March</u> <u>Minute No 209</u>		<p>With one amendment, the Minutes of the meeting held on the 7th March were agreed and signed by the Chairman as a true record. Reference Minute no. 182 to include to read that Cllr G Routledge had been asked why, if Arthuret Parish considered to be one of the most deprived in Carlisle District, do those in Band A properties pay more than in most other parishes” Regarding CAP Initiative to omit organise from Minute No. 185.</p>
<u>Council Rooms update</u> <u>Minute No 210</u>		<ul style="list-style-type: none"> • It was agreed addressing the damp problem would require a lot of work and once it was confirmed what the problem was the council needed to consider how to fund the costs. • Clerk confirmed the Bingo Club had booked the Council Rooms for weekly sessions. This would commence once the door was repaired and access arranged.
<u>Changing Rooms</u> <u>Minute No 212</u>		The clerk reported a bill from United Utilities had been received for £7,4666, due to the burst pipe on the old Lochinvar school site in the

	ownership of Cumbria County Council. This was being addresses with them and United Utilities made aware of this.
<u>Rights of Way Minute No 213</u>	<p>Cllr G Routledge referred to there was currently very few of the Public Rights of Way in the Parish that where the public could walk safely and enjoy the scenery. It was agreed there was lots to enjoy if all were properly maintained. It was also noted that the permissive footpath at the ponds continued to be an issue with some abusing this access. It was agreed to invite the Rights of Way officer to a future meeting to address issues and look at how to improve access.</p> <p>Cllr M Gunson request a copy of the Rights of Way is made available.</p>
<u>Riverside Minute No 214</u>	Agreed to progress with the purchase of a further lifebelt casing and lifebelt at The Scour, site and costs to be agreed.
<u>Carlisle District Local Plan Minute No 215</u>	Following distribution to all of the Carlisle Local Plan Call for sites it was noted landowners are asked to consider pieces of ground to develop.
<u>Festive Lights Minute No 216</u>	A meeting to be held on 13 th April to discuss this year's festive lights displays.
<u>Next meeting Minute No 217</u>	Date of next meeting Tuesday 3 rd May.
<u>Festive lights Minute No 218</u>	It was agreed a meeting to discuss festive lights would be held on 13 th April.
<u>Date of next meeting Minute No 219</u>	Date of next meeting Tuesday 3 rd May at 7.00pm.
<u>Annual Parish Meeting and Annual Meeting Minute No 220</u>	Agree the Annual Parish Meeting and Annual will be held on 3 rd May prior to the May council meeting.
<u>Correspondence Minute No 221</u>	<p>All circulated prior to the meeting.</p> <ol style="list-style-type: none"> 1. CALC - Local Government Review (LGR) newsletter. 2. Connecting Cumbria newsletter. 3. News from Cumbria Community Foundation. 4. Cumbria Community Foundation - Ukraine Welcome Fund. 5. Mental Health and Wellbeing Update. 6. NALC Briefing - Together with refugees' event. 7. LGR- 2 New Councils. 8. CALC Update.

The following accounts were approved and authorised for payment.

705271		R Highmore - Council Rooms cleaner	73.85
705272	1	D Beattie- Riverside, changing rooms, parks cleaner	440.00
705273		HMRC - Income Tax, NI and pension	778.69
705274		K Johnson - clerk salary	1,995.42
705275	2	Carrs	498.75
705276	3	Food bank Easter	284.80
705277		Waterplus	197.02
705278	4	Onecom	76.10

PART B

CONFIDENTIAL

Minute No 222

Clerk's future working arrangements

Cllr. G Routledge proposed that to move on, if the Parish Council were to agree to the clerk working from home, councillors needed to consider what days and hours to be available to the public, and councillors. This needed to be based on cost efficiency, value for money, public accessibility and clerk's wellbeing and welfare. It was agreed the following.

- Agreed the clerk work from home on a 6 month pilot period, to be reviewed in September, with access one morning and afternoon a week in the Council Rooms, Tuesday a.m. Thursday p.m. It was agreed this would need to well publicised so members of the public were aware of how to access the parish clerk.
- Agreed this would commence once repairs to the door at the Council Rooms were undertaken, Access to the clerk considered with agreement a mobile phone is purchased, pay as you go, number to be publicised.
- Clerk authorised to purchase a laptop that meets the council needs.
- Noted from Cllr C Adams that GDPR and safety of the clerk need to be considered.