

**Minutes of a meeting of the Finance Committee of Arthuret Parish Council held on 11<sup>th</sup> January 2022 at 7.00 pm.in the Council Rooms**

DRAFT

**Present**

Cllrs Sir JFS Graham, G Routledge, M Gunson, K Johnstone  
C Johannsen

**Apologies  
Minute No 154**

Apologies and reasons for absence were received from Cllr L  
Mason

**Declaration of  
interest  
Minute No 155**

.There was no declarations of interest by councillors.

**Allotment Tenancy  
Agreement Minute  
No 156**

The Council considered the proposed amended Tenancy Agreement by the Allotment Committee for Allotment holders as circulated. With the following amendments this was approved.

- Demise of tenants Clause 4.
- 3 month for probationary period or new tenants, this will be brought to the council before it is implemented. It was noted that at certain times of the year this will make it difficult, photos of the plots will be taken on handover.
- Although it was felt it would be difficult to implement, it was agreed that boundaries would be in the tenancy, Left responsibility of the tenant with respect for the right.
- Clause 21, height and quantity of poly tunnels no more than one third of the plot, applying to any new tenants. Existing remains. When taking over a plot any new to be sited at the rear. This to include chicken sheds.
- Those allocated half plots have no right to upgrade to full ones.

**Beck Burn  
Community Pot.  
Minute No 157**

There were no applications received for a grant from the Community Pot. The clerk reported £1,920 remained available to allocate to June 2022.

**Insurance  
Minute No 158**

The current insurance arrangements were reviewed and considered adequate.

**Internal control and  
review of risk  
assessment  
Minute No 159**

The risk assessment documentation was considered and reviewed. Following discussion councillors agreed the documentation displayed an effective measure of internal control. It was agreed th clerk get information on the Scribe package for parish councils, at an estimated cost of 200 pounds annually.

**Salaries and wages**  
**Minute No 160**

It was recommended that an increase of 2% in clerk's salary, paid in accordance with the conditions laid down by NALC/SLCC. The Council Rooms cleaner to be increased reflecting the increase in the minimum wage.

**Tenders**  
**Minute No 161**

Tenders were received and the following agreed for the following works for 2022/2023 The following recommendations were made.

**GRASSCUTTING**

S Nicholson £1,600.00

No further tenders were received, agreed to accept S Nicholson tender.

**PLANTING OUT, WATERING, MAINTENANCE OF FLOWER BEDS, HANGING BASKETS AND TUBS**

K Murchison £2,720, No further tenders were received, agreed to accept K Murchison tender.

**PLAYING FIELD LOCHINVAR SCHOOL SITE**

Longtown FC £1,300 awarded the contract. There were no other tenders received.

**SPRAYING AND GRASSCUTTING UNDER SEATS**

There were no tenders received for the works. Agreed to allocate £500 to the budget and seek further quotes for the works

**TREES**

K Murchison £1,600.00

No further tenders were received, agreed to accept K Murchison tender.

**Hire charges**  
**Minute No 162**

Agreed that Council Room hire charge of £10 per hour for local community groups and £12 for businesses hire remains unchanged. The changing room and playing field hire by the football teams, paid on an annual basis of £1,100, remain unchanged.

**Projects outstanding**  
**Minute No 163**

The following projects were outstanding with funding in place to complete.

1. Section 106 funding from Gleeson Homes in the region of £81,000.00 currently held by Carlisle City Council was discussed. It was agreed to carry out Community Consultation on the preferred option.
2. Installation of the Speed indication Devices was delayed due to Cumbria County Highways stipulations and not agreeing to support the installation on the A7. This was disappointing.
3. The estimate for repairs to the clock on English Street had been received, at a cost of £2,255.00. An electrician to check before committing to any works.

4. Installation of new play provision at The Square progressing,
5. Riverside works ongoing.

**New Projects**  
**Minute No 164**

Following discussion it was recommended the following projects be considered to take forward in 2020/21 depending on grants being successful.

- Refurbishment of the Council Rooms, prioritising work to the heating system and disabled toilets. Disability access also to be addressed.
- Develop the playing field Lochinvar Close/Old Road incorporating walkway around the perimeter, seating and trees. This to include a copse of trees to commemorate the Queens Platinum Jubilee.
- Replace festive light displays on the lighting columns.
- To reinstate seat at corner of A7, Hopesike Woods, entrance to Howe End.
- Replace handrail at The Scour steps.
- A plaque at the War Memorial to celebrate Royal British Legion centenary.
- Memorial Cross to remain on the list as a long term project.

**Anticipated income**  
**to 31<sup>st</sup> March 2022**  
**Minute no 165**

Total of all bank accounts as of 25<sup>th</sup> November reconciled to the accounts was £48,147.  
Anticipated income to March 31<sup>st</sup> 2022 was £30,289 as itemised on the Financial Draft.

**Estimated**  
**expenditure to 31<sup>st</sup>**  
**March 2022**  
**Minute No 166**

Estimated expenditure to March 31<sup>st</sup> 2022 was £56,223 as itemised on the Financial Draft.

**Anticipated income**  
**to 31<sup>st</sup> March**  
**2023.**  
**Minute No 167**

Anticipated income to March 31<sup>st</sup> 2023 was £105,780 as itemised on the Financial Draft.

**Recommended**  
**expenditure to 31<sup>st</sup>**  
**March 2023.**  
**Minute No 168**

Anticipated expenditure to March 31<sup>st</sup> 2023 was £167,912.11 as itemised on the Financial Draft.

**Recommended**  
**Precept.**  
**Minute No 169**

It was recommended the Parish Precept for 2022/23 is accepted of £62,077 representing a 5% increase.

