

**MINUTES OF A MEETING OF THE FINANCE COMMITTEE OF ARTHURET PARISH
COUNCIL HELD ON 26th OCTOBER 2015 AT 7.00p.m. IN THE COUNCIL ROOMS**

DRAFT

<u>Present</u>	Cllrs Sir JFS Graham, G Routledge, M Gunson, R Boguszinski, S Elliott, M Gardner and C Adams
<u>Apologies Minute No 609</u>	Apologies for absence were received from Cllrs S Winthrop
<u>Declaration of Interest Minute No 610</u>	No declarations made.
<u>Financial Risk Assessment Review Minute No 611</u>	The council reviewed and assessed the adequacy of arrangements in financial management and considered the arrangements in place fulfilled requirements.
<u>Salaries and Wages Minute No 612</u>	Recommended no increase in salaries and wages for 2016/17 COUNCIL CENTRE CLEANER/CARETAKER 2 hours a week @£8 per hour for the Council Rooms 2 hours a month at same rate for Moot Hall Annual pay £1024 CLERK Paid on the recommended guidelines of National Association of Local Councils/Society of Local Council Clerks pay scales. To remain on Spinal Column 33. RIVERSIDE CLEANER/HANDYMAN Unchanged. Paid for 9 hours a week @£8 per hour at £3744 per annum Sealed tenders were received and opened by the chairman at the meeting.
<u>Tenders Minute No 613</u>	GRASSCUTTING Agreed unanimously to accept the following and councillors carry out a monthly check during the cutting season to ensure all works are carried out as agreed on the tender documents. Contractor to be paid monthly. CGM Colville Grounds Maintenance £1,140 for 6 cuts to the playing field S Nicholson £1,200 for 12 cuts to The Scour, Dollies Brae and the Bobbin Mill gardens. TREES CGM Colville Grounds Maintenance £2,250 K Murchison £900 DECISION - Agreed to accept K Murchison tender, contractor to be paid following work in June with the remaining amount following completion of the tender in September. PLANTING OUT, WATERING, MAINTENANCE OF FLOWER BEDS,

HANGING BASKETS AND TUBS

K Murchison £2,100.00

CGM Colville Grounds Maintenance £4,660

DECISION Agreed unanimously that K Murchison be awarded the contract.

SUPPLY PLANTS

Cochranes to supply plants

MAINTAIN SHRUBBERIES AT THE SCAUR AND ENTRANCE TO THE TOWN

CGM £300

SPRAYING AND HEDGES

K Murchison £160 for spraying and grasscutting under seats

CGM £750 spraying and hedges

S Nicholson £400 spraying and hedges

To be confirmed at meeting on 2nd November

Grants for
2016/2017
Minute No 614

Agreed
Longtown Flower Show £60

Hire charges
Minute No 615

COUNCIL ROOMS

Following review of the room hire charges it was recommended no increase in the room hire charges currently £8.00 an hour for local groups and £16.00 for commercial hire. Advertising availability

CHANGING ROOMS AND PLAYING FIELD HIRE

£8 per hour with £2 charge for additional hours for the changing rooms at the bungalow.

Hire of Changing Rooms to remain at £450 a season per senior team.

Further agreed there would be no charge to Senior football teams in 2016/2017 for hire of field in lieu of maintenance work being undertaken.

Working Group Changing Rooms RB, GR, SE, CA, MGU

New projects
Minute No 616

Agreed to progress outstanding projects and seek funding.

Anticipated
Income to March
2016 Minute No
617

It was noted the anticipated income from September 2015 to 31st March 2016 as itemised on the Financial Draft was £11,465. The total balance of all accounts at the 30th September 2015 was £57,428

Estimated
expenditure to
March 2016
Minute No 618

It was noted estimated expenditure from September 2015 to March 31st 2016 was £68,835 as itemised on the Financial Draft.

**Anticipated
Income
2016/2017
Minute No 619**

It was noted the anticipated income for 2016/2017 as itemised on Financial Draft was £11,745

**Recommended
expenditure for
2016/2017
Minute No 620**

Recommended expenditure for 2015/2016 was £62,542

**Recommended
Precept
Minute No 621**

The recommended precept for 2016/2017 was agreed at £50,750 representing a 1.5% increase.