

# MINUTES OF A MEETING OF ARTHURET PARISH COUNCIL HELD ON MONDAY 4th JULY 2016 AT 7.00p.m. IN THE COUNCIL CENTRE

## Present

Cllrs G Routledge, M Gunson, C Adams, M Gourlay, M Gardner, S Winthrop  
Carlisle City Cllr R Bloxham, County Cllr V Tarbitt

## Apologies

### Minute No 716

Apologies were received from  
Cllrs Sir JFS Graham (holiday)  
City Cllr Mallinson (attending other meeting)

## Members of the public

### Minute No 717

No members of the public were present. Cllr MGu raised the following to the meeting for action.

1. Through County Cllr VT requested CCC Highways clear the mud and debris from the drains on the bridge that is accumulating on the footpath. D Beattie had cleaned the area; further episodes of heavy rainfall will repeat the problem.
2. Concern expressed on the low height of the bridge wall is a safety issue.
3. Request the roadside verges are cut back on the rural roads in the parish.
4. Lack of dentist discussed. Agreed a letter be sent to the Brampton practise asking they consider holding an outlying surgery a few days a week in Longtown.

## Declaration of Interest Minute No 718

City Cllr RB declared an interest in all planning on the agenda.  
Cllr M Gu- Allotments

## Police matters Minute No 719

In response to the parish councils request to increase speed monitoring Cumbria Constabulary is planning to install an advisory police parking bay. The location identified opposite the junction of the A7 with the A6071 at Albert Street.

Cllr M Gourlay gave a brief report of ongoing dialogue and a meeting with residents of The Oaks, police and Longtown Primary School Head Teacher to address anti- social behaviour issues by youths using the MUGA. The Head had agreed to close the MUGA at 6.30pm until 21st July when further discussion would take place to decide what is going to happen over the summer.

## County and City Cllrs update Minute No 720

Update received by County Cllr VT

- Residents of English Street notified by Highways road repairs work to be carried out from The Community Centre

to Junction 44.

- CCC Highways Group meeting to discuss identifying 2 disabled parking bays in Swan Street prior to relocation of the Post Office. A third one was being considered, outside Spar suggested.
- Disc parking in Swan Street and Esk Street was being considered.
- Disappointed not to have received an invitation to the meeting arranged by EDF to discuss setting up the Community Pot
- To clarify whether logs are being stored at Peth Quarry,
- Request made for the hedge on Netherby Road to be cut back.
- Longtown Primary School Academization is moving on. The current Board of Governors step down in July.

Cllr R Bloxham reported

- Problems with residents recycling in Longtown resolved.
- Arrangements for the litter pick on 4<sup>th</sup> August finalised.
- Request made to have a litter bin outside Julie Vevers. Agreed the best option to relocate the one outside the Post office. Cllr RB to consider funding the relocation cost.

**Representatives  
on other bodies  
Minute No 721**

**Allotment Committee**

Cllr MGu and CA gave a brief update from the Allotment Committee meeting.

- To get a second quote for work to the water taps and housing. Agreed the lowest quote to be accepted.
- Planings to fill in the potholes had been given at no cost. Allotment holders to carry out the work.
- Letters sent to those not working their allotments.
- Manufacture and Installation of 2 new gates each 2.4m high were proposed with a personnel gate. A double set of gates at Carlisle Road end, a single gate at Brampton Road entrance. 3 quotes were received.

RH Irving construction £6,185.25

AG Powley £4,500.00

Cumbria Joinery and Fencing Ltd. £3,532 Price for 2 gates only.

Proposed to accept AG Powley quote, although not the lowest this included removal and disposal of existing gates and spoil from new post holes that was not included in the other 2 quotations received.

Agreed unanimously to accept

Clerk to seek clarification whether Planning permission is required.

### **Management Committee Community Centre**

Cllr GR reported generating income remains a priority, providing Youth with their own space was also on the agenda. It was agreed the ideal outcome would be provision of drop in centre. With the help of Carlisle City Council Officer Ruth Crane who had been successful in getting a Heritage Lottery grant a Heritage event was organised for the 6<sup>th</sup> August.

#### **Minutes of 6<sup>th</sup> June meeting Minute No 722**

The minutes of the council meeting held on the 6<sup>h</sup> June were agreed and accepted as a true record and signed by the chairman.

#### **Clerks update Minute No 723**

No monthly update with all issues covered on the agenda.

#### **Lease agreement Riverside Housing Minute No 724**

Jayne Grant, Senior Programme Officer and Stella Egglenton, Riverside Housing, had met with the clerk to ensure all points were covered to enable the legal agreement be drawn up for the transfer of the 3 play areas to the parish. No further update received.

#### **Centenary Field Minute No 725**

Agreed to nominate the field adjacent to the play area at Dollies Brae a recreational space to be dedicated as a Centenary Field. It was also agreed to sow poppy seeds and when funding allowed to place seating in the field. Once the Deed of Dedication to protect the green space in perpetuity had been approved an event would be planned when the Mayor of Carlisle would be invited. The problem with Himalayan balsam in the area needed to be addressed.

#### **Grasscutting Minute No 726**

Complaints received regarding the state of the Old Road playing fields. The contractor was aware and was addressing the issue.

#### **Scaur Steps Minute No 727**

Following a letter of concern from a resident of Bridge Street the clerk had requested an update from CCC Rights of Way Officer to confirm a date when repairs of the steps to The Scaur would be carried out. It was indicated a decision had been taken not to repair. Copy of correspondence and a letter was sent by the clerk requesting an update. As no progress had been made to date County Cllr VT to progress this issue with Highways.

#### **Relocation of Post Office**

Confirmation received from the Post Office to relocate to Julie Vevers Newsagents on 6<sup>th</sup> September.

**Minute No 728**

Agreed the Christmas Lights Working Group meet on 27<sup>th</sup> July to progress plans.

**Festive events**  
**Minute No 729**

By invitation from EDF Cllr GR and the clerk attended a meeting held on the 27<sup>th</sup> June to discuss Beck Burn Wind Farm Community fund and areas of benefit. Notes from the meeting to be circulated to all councillors for information. Nominations invited for 1 representative and 1 reserve from Arthuret Parish Council. Proposed by and seconded by that Cllr GR be the representative. No further nominations GR accepted. Proposed by and seconded by that Cllr M Gourlay be reserve. No further nominations, MG accepted.

**Community Fund**  
**Beck Burn**  
**Windfarm**  
**Minute No 730**

The Freedom of Information Publication scheme was formally adopted for 2016/2017 with the annual fee of £35 to continue is paid by direct debit.

**Adoption of**  
**Freedom of**  
**Information**  
**Minute No 731**

**Internal**  
**Auditors report**  
**Minute No 732**

The Annual Internal audit report year ending March 31<sup>st</sup> 2016 was received. It was of the opinion that in all significant respects the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the smaller authority.

**Approve Annual**  
**Governance**  
**Statement**  
**Minute No 733**

The council reviewed the effectiveness of the system of internal control as required in Regulation 3 (Regulation 6(1) and members approved the annual governance statement, Section 1 of the Annual Return for the year ended 31 March 2016. This was signed and dated by the chairman.

**Approve**  
**Accounting**  
**statement**  
**Minute No 734**

Receipts and Payments accounts along with balance sheet and supporting notes for the year ending 31 March 2016 presented to the council. Resolved that Section 2 of the Annual Return, the Accounting Statements for the year ended 31 March 2016 were signed and dated by the RFO that it fairly presents the financial position of the council.

Resolved by the council the accounts were considered, approved and signed and dated by the chairman.

**Planning**  
**Applications**

**1. Appn Ref 16/0570**

Change of use from storage area to office accommodation Jim Peet Agriculture Sandysike Longtown Supported

**2. Appn Ref 16/0604** Proposed extension to existing cattle shed and installation of new surface water drainage Fauld Farm

Arthuret Road Longtown. Supported.

**3.Appn Ref 16/0496**

Erection of new timber treatment plant and biomass boiler building Land adjacent Unit 29 15 Whitesyke Business Park Longtown Longtown Supported

**4. Appn Ref 15/0420** Erection of two storey extension to provide dining and family room on ground floor with 2no. bedrooms above 39 Stackbraes Road Longtown Supported

**DECISION**

**1. Appn Ref 16/0390**

Variation of condition 2 (approved documents) of previously approved application 14/0985 Lynemoor Longtown Grant permission

**2. Appn Ref 16/0410**

Demolition of existing byre and erection of cubicle shed Chapeltown Easton Longtown .Grant permission

**Notification of withdrawn application**

**Appn Ref 16/0234**

Erection of detached log cabin Cleugh Foot Longtown

**Correspondence**  
**Minute No 735**

1. For information - Longtown Horticultural Society Annual Flower Show 3<sup>rd</sup> September.

**ACCOUNTS**  
**Minute No 736**

Cheque	Rec	Paid to	
704381	25	Cartridge World - copier cartridge	32.70
704382	26	Community Centre - room hire	20.00
704383	27	Zurich - annual insurance premium	2643.94
703384		R Highmore - Council Rooms cleaner	68.33
704385	28	D Beattie - Riverside cleaner	352.00
704386		Inland Revenue - Income Tax, N.I.	697.30
704387		K Johnson - clerk salary	1805.12
704388		Retained	
704389		Cancelled	
704390	29	Kompan - Provision and installation see saw Dollies Brae	2854.80
704391	30	City of Carlisle - ROSPA play area inspection (2 parks)	113.56
704392	31	Longtown Flower Show - grant	60.00
704393	32	D Beattie - work around parish	110.00
704394		I Ward - Internal Audit	150.00
704395	33	M Gunson - mileage claimed	7.04

