

**Minutes of a meeting of Arthuret Parish Council held on Monday 4<sup>th</sup> June 2018 at 7.00 p.m. in  
the Council Rooms**

DRAFT

- Present** Cllrs Sir JFS Graham, G Routledge, M Gunson, C Adams, C Johannsen, S Winthrop, City Cllrs R Bloxham and County Cllr V Tarbitt.
- Apologies** Apologies and reasons for absence were received from City Cllr. J  
**Minute No 203** Mallinson
- Members of the** No members of the public present.  
**public Minute No** The state of the roads with weeds was raised, it was confirmed Cumbria  
**204** County Council programme for spraying was currently in progress.
- Declaration of** Declaration of interest - Cllr MG- Allotments  
**interest Minute No** District Cllr RB - all planning as member of Planning Committee CC  
**205**
- Police Matters** No newsletter received.  
**Minute No 206** A brief report was given on the informal meeting held on 31<sup>st</sup> May with  
councillors, Sgt. P Aiston and PCSP L. Woods. Addressing speeding and  
parking issues was discussed.
- Report from County** County Cllr VT reported  
**and City Cllrs.**  
**Minute No 207**
- CCC Highways adoption of the roads at The Oaks housing development was progressing, the developers need to request the adoption and sign an easement order.
  - Cumbria County Council Highways to carry out a public consultation in Longtown looking at a parking time restriction on English Street and residents parking.
  - Potholes reported on Swan Street and near the bridge.
  - Vehicle parked in lay bye on A7 during the day and speeding in Longtown evenings. CCC to be asked to look at this issue.
  - Met with the Police Crime Commissioner at the Drop in session at Longtown Community Centre on 31<sup>st</sup> May.
  - Options to go forward in addressing speeding issues on the A7 were being considered by Highways officers.
  - Reference Minute No. 196, no decision was taken on relocating the redundant bus shelter from English Street. Councillors agreed to take a decision at the council meeting in July.
  - Reference Minute No. 197, Cllr Tarbitt would be meeting Police Sgt. S. Adams to look at a project for a youth shelter. In principle the council agreed this could be sited on the playing field near the BMX track.
  - Cllr Tarbitt meeting with Locality Officer and interested parties at the changing rooms /bungalow looking at the suitability of the meeting room being used as "Veterans Hub" for ex service personnel.

- The council considered the suggestion to purchase 2 WW1 Silhouettes of soldiers from Royal British Legion, one to be sited at each entrance to Longtown. Clerk to gather further information for agenda of July meeting.

**Representatives on other bodies Minute No 208**

**Allotment Committee**

Cllr. M Gunson reported

- Allotment Committee members' monthly inspection has been carried out, letters sent to those that need to address state of their plots. Noted there are some excellent working plots.
- Poultry concerns raised at the May meeting resolved.
- Suggested security cameras are purchased to address the problems with vandalism to plots. This was agreed.
- The problem with a plot holder unable to access their entrance that was blocked with rubbish and metal and other items being dumped on their plot was raised. It was reported the scrap metal merchant made regular visits to the site. A visit to the plot was agreed to consider the best way to address removal of the metal.
- The suggestion to an addition to the Tenancy agreement that allotment needed to be cleared before reallocating to be considered further at a future meeting.

**Partnership Group**

Councillors given information of 2 projects agreed at the last meeting to Give a Day to the City week of July 2-8<sup>th</sup>.

A community litter pick was arranged for the 8<sup>th</sup> July, areas to be targeted to be confirmed. The other project, to tidy up Barnardos outdoor play area has been cancelled.

Volunteers names to be forwarded on to J, Hendry at Riverside Housing.

**Minutes of 14<sup>th</sup> May Minute No 209**

With the following amendments the minutes of the council meeting held on the 14<sup>th</sup> May were agreed and accepted a true record and signed by the chairman.

Minute No. 185 Delete Cllr. M Gourley as a representative on the Allotment Committee.

**Annual Meeting Minute No 210**

The minutes of the Annual Meeting followed by the Annual Parish Meeting held on 14<sup>th</sup> May were agreed, accepted as a true record, and signed by the chairman.

**Play areas Minute No 211**

Confirmation received that the 15 year lease agreement for the transfer of 3 play areas from Riverside to the Parish Council was now completed.

**General Data Protection Regulations**

The clerk gave a brief update on progress made to comply with the General Data Protection Regulations 2018.

- Confirmation received from CALC the Parish councils do not need

**Minute No 212**

to appoint a Data Protection Officer.

- Review of Policies to be adopted to be agreed.

**Annual Internal  
Audit report Minute  
No 213**

The Annual Internal Audit Report 2017/18 was presented to the council in whose opinion in all significant respects the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the smaller authority.

**Adopt 2018  
Standing Orders  
Minute No. 214**

The 2018 Model Standing Orders replacing the 2013 Model incorporating and referencing the requirements of new legislation were reviewed. Amendments agreed. Standing Orders adopted. To be revised in June 2019.

**Centenary of World  
War 1 flowerbeds  
Minute No. 215**

Contractor to meet with Vice Chairman to agree proposals for planting out the flower beds in remembrance of the Centenary of World War 1.

**Purchase planters  
Minute No. 216**

The clerk gave a breakdown of the cost to replace the planters for 15 lamp columns, the cost, including carriage, was 1,468.50/ Agreed to purchase from the 2017/18 budget carried forward. The best way to utilise the current planters to be considered at the July meeting.

**Grasscutting Minute  
No 217**

Complaints received of the state of the playing fields between Old Road and Lochinvar Close. To date the contractor had carried out no grasscutting this season. It was agreed the Vice Chairman would address this with the contractor. Complaints also received regarding grasscutting to Dollies Brae.

**Grants meeting  
Minute No. 218**

Agreed Council meeting on 26<sup>th</sup> June at 7.00pm to consider and agreed projects to seek grant funding.

A request for a new notice board at Sandysikes was received.

**Playing field Minute  
No. 219**

The clerk was awaiting further information regarding the request for a proposed developer for access across the parish playing field to allow foul water drainage to existing United Utilities foul water sewer.

**New Seat Minute  
No. 220**

A request from a family to purchase and place a memorial seat at The Scour was considered and supported.

**Planning**

**CONSULTATION**

**1. Appn Ref 18/0418**

Erection of 4no. broiler houses, associated roads and hardstandings and erection of agricultural workers dwelling house without compliance with Condition 1 imposed on Planning Permission 19/0342 for replacement of 1no. broiler shed with wood pallet storage shed, new road access, relocation of agricultural workers dwelling and septic tank. L/A Lynemoor, Longtown Supported

**2. Appn ref.18/0477**

Erection of light/industry building to include trade counter and offices

Land at Border Business Park. Longtown. Supported

**3. Appn. Ref. 18/0426**

Proposed implements store to rear of Middle Lodge formerly East Lodge and proposed deer gate to driveway access to Netherby Hall new estate, railings and deer fencing around the boundary of Netherby Hall estate and timber picket fence to Middle Lodge rear garden. Netherby Hall, Longtown Supported

**Correspondence**  
**Minute No 221**

1. CALC monthly update on North West Coastal access.
2. Merchant Navy Day 3<sup>rd</sup> September. Agreed to fly the Red Ensign.
3. Cumbria CVS event on 28<sup>th</sup> June "Supporting vulnerable people during emergencies Cllr C Johanssen expressed an interest attending.

Accounts for June were agreed.

The Annual Insurance Policy from Zurich Municipal was received and payment approved.

**Accounts**

Cheque	Rec	Paid to	
704676	18	Creative Play deposit on climbing frame for Dollies Brae Park.	4,936.80
704677		R Highmore - Council Centre caretaker/cleaner	68.33
704678		K Johnson - clerk salary	1,867.41
704679	19	D Beattie - Riverside and Lochinvar play area cleaning	344.00
704680		Inland Revenue - income Tax, N.I.	717.96
704681	20	Eon - final bill Moot Hall	5.19
704682	21	Eon - final bill Council Rooms	16, 89
704683	22	M Gunson - reimbursements	54.51
704684		APCC - Grant for churchyard grass cutting	4,000.00
704685		Petty Cash	100.00
704686		Ivor Ward- Internal audit fee	150.00
704687	23	K Johnson - office reimbursements	60.76
703688	24	Zurich Insurance - Annual premium	2,303.19
703689		D Beattie - changing room cleaning and weekly check of playing fields	344.00